

**Special Management Area (SMA) Minor Permit
County of Maui, Department of Planning (DP), Current Planning Division**

Purpose: This permit covers any development, structure, or activity within the Special Management Area (SMA), which is valued less than \$500,000 and is not an exempted action (see No. 1 under Other Application Considerations). To note, exempted actions must still fill out the SMA Assessment Application packet.

Approval Authority: Hawaii Revised Statutes (HRS) 205A and SMA Rules, MC §12-02-202 Maui Planning Commission, MC §12-03-302 Molokai Planning Commission, and MC §12-04-402 Lanai Planning Commission

Potential Approval Prerequisites: If the proposed project triggers HRS Chapter 343, the Hawaii Environmental Impact Statement Law, submit a completed Environmental Assessment (EA), Environmental Impact Statement (EIS), or a letter of exemption from HRS Chapter 343 from the proper authority.

Fees: Application Fee is required – Review permit link below.

References (not all inclusive): SMA Rules MC §12-02-202; HRS 343

For Permit Application, Guidelines and Fees:

<http://www.co.maui.hi.us/index.aspx?NID=1267>

Master Application Form:

http://www.co.maui.hi.us/documents/17/111/SMAAssessmentApp_7-11_WEB.PDF

Contact Information: The DPW (808) 270-7735

Estimated Time for Permit Approval Decision from Application Acceptance: See Checklist / Process below:

Checklist / Process	Chronology
1. Complete and submit an application to DP which includes all content requirements listed in the SMA Assessment Permit application checklist. Note that the returned Zoning and Flood Confirmation Request Form by the DP is required as part of the application that confirms the land use designations for the project tax map key (TMK) parcel(s). If an EA or EIS is required, the completed EA or EIS must be submitted as part of the SMA application.	Generally, 1 to 3 months (not including time to prepare EA or EIS)
2. The DP reviews the application for completeness.	2 weeks
3. The DP transmits the application to relevant government agencies for comments and recommendations, as necessary. The applicant will need to satisfactorily address each comment and recommendation.	1 to 2 months
4. If your project is located in Molokai, the Molokai Planning Commission will approve, approve with conditions, or deny the SMA application.	1 to 3 months
5. The DP will issue an SMA Minor approval letter.	Within 2 weeks
Estimated Time from Completed Application Acceptance	1 to 3 months

Other Application Considerations:

1. The following actions and may be exempted from the SMA rules. See HRS 205A-22 for a full list of exempt actions.
 - a. Repair and maintenance of underground utility lines;
 - b. Repair, maintenance or interior alterations to existing structures;

- c. Demolition or removal of structures, except those structures located on any historic site designated on national or state registers;
 - d. Installation of underground utility lines and appurtenant aboveground fixtures less than four feet in height along existing corridors; and
 - e. Nonstructural improvements to existing commercial structures;
2. If a portion of the development, structure, or activity falls within the SMA, the application will need to disclose impacts (within the EA or EIS, or application document) for the entire project even if the majority of the development, structure, or activity falls outside of the SMA. For example, if transmission lines – under or above ground – are located within the SMA while the major components of the project (i.e. turbines or solar array) are located outside of the SMA, an SMA permit will be required for the portion of the development, structure, or activity within the SMA and the entire project will need to be evaluated for potential impacts in the EA or EIS or application document.
3. Be prepared with project specifics before consulting the Maui Planning Department. Specific questions will lead to specific answers.
4. Submit a cost estimate signed by an architect or contractor that the value of the project is less than \$500,000.
5. Consult the Maui Planning Department prior to making investments or other significant project commitments.