

APPENDIX S-17

Pesticide Applicator Certification

Hawaii Department of Agriculture
Division of Plant Industry, Pesticides Branch

Permit Packet Includes:

1. Process Overview
2. Commercial Applicator Certification Form P-17.1
3. Private Applicator Certification Form P-18.1
4. Hawaii Administrative Rules (HAR) §4-66-56

Approval or Permit Required: To use Restricted-Use Pesticides (those that have a greater chance of impacting the environment or human health).

Contact Information: 1428 S. King Street
Honolulu, HI 96814
Oahu Phone: 808-973-9401

Website: <http://hawaii.gov/hdoa/pi/pest/pesticide-applicator-certification-recertification>
<http://hdoa.hawaii.gov/pi/pest/>

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Steps	Time
1. Confirm that the pesticide in question is in fact a Restricted-Use Pesticide by contacting the HDOA's Pesticides Branch. - Note: A dealer will not sell you a Restricted-Use Pesticide unless you are certified.	
2. Applicant completes the appropriate Pesticide Applicator Certification Application and submits to HDOA. There are two possible forms: Private (Form P-18.1) and Commercial (Form P-17.1) .	
3. HDOA reviews application for completeness and accepts application if complete.	
4. Applicant prepares for the written examination. Study materials are available online (http://pestworld.stjohn.hawaii.edu/epp/pat.html) or by contacting the University of Hawaii Cooperation Extension Services at 808-956-6007.	
5. Applicant takes the core written examination (and the category/subcategory examination if a Commercial applicant) at one of the HDOA district pesticide branch office.	
6. HDOA corrects the test and mails a letter notifying the applicant of their score. - A score of 70% or better is required to pass. - If the applicant receives a failing score, re-examination is allowed no sooner than 14 days after the date of the failed examination.	3-7 days from Step 5
7. Upon passing the required written examinations and meeting all other requirements for certification, a certificate is issued subject to compliance with other State agency requirements. - Certification cards may be picked up at the HDOA district office upon receipt of the letter announcing a passing score. - Certifications are good for five years from the date the certification was issued.	
Total Time Period: (Dependant upon the applicant's studying time)	Varies

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Fees	Amount	Maximum
Examination Fee	\$25	
Initial Certification Card Issued	\$50	
Replacement Cards if lost or stolen		\$25
Total Fees:	\$75 (minimum)	\$100 (maximum)