**Reason for Approval/Permit:** To use or withdraw ground water in designated ground water management areas

**References:** Chapter 174C Hawaii Revised Statutes (HRS); Chapters 13-171 Hawaii Administrative Rules (HAR)

**Fees:** $25 & associated public notice costs (~$400 for 2x in paper & ~$400 for public hearing if required)

**Permit Prerequisite(s):** HRS 343 compliance, Special Management Area, Conservation District Use, & State Historic Preservation compliance, if applicable

**Website:** [http://hawaii.gov/dlnr/cwrm/info_permits.htm](http://hawaii.gov/dlnr/cwrm/info_permits.htm)

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<th>Checklist</th>
<th>Estimated Time</th>
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<tr>
<td>1. Applicant submits Ground Water Use Permit Application with: a) Name and address of applicant and landowner; b) Date of application; c) Water source of the water supply; d) Quantity and quality of water requested; e) Use of the water and any limitations thereon; f) Location of the use of water; g) Location of the well or point of diversion; and h) Other required information to CWRM.</td>
<td>Immediately following Application Submission</td>
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<td>2. CWRM staff reviews application for completeness and accepts application if complete.</td>
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<td>3. CWRM publishes a notice of application in monthly bulletin and in a newspaper having general circulation within the affected area; will be published at least once per week for two consecutive weeks. In addition, the commission shall mail a copy of notice to interested parties, the mayor and water board of affected county.</td>
<td>Immediately following Application Submission</td>
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<td>4. CWRM staff sends application to the following departments and divisions for review and comment: • Hawaii Department of Health • Hawaii Department of Hawaiian Home Lands • Office of Hawaiian Affairs • DLNR, Aquatic Resources; Forestry and Wildlife; Historic Preservation; State Parks; Land Division; Office of Conservation and Coastal Lands (if in Conservation District) • Land Use Commission • City Planning Department</td>
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<td>5. County shall inform the Commission if the proposed use is inconsistent with County land use plans and policies.</td>
<td>60 days after Receipt of Public Notice</td>
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<td>6. CWRM staff collects and reviews comments received.</td>
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<td>7. CWRM staff reviews and evaluates application.</td>
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<td>8. CWRM staff prepares submittal to CWRM with recommendation for approval or denial of application.</td>
<td>90 days no objections or 180 days with objections and public hearing following Application Submission</td>
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**Total Estimated Time from Completed Application Acceptance** 90 or 180 days

*July 2013 Permit Briefs are for guidance only. Confirm procedures with the appropriate agency.*