

# APPENDIX HONOLULU-11

**Trenching Permit  
City and County of Honolulu  
Department of Planning and Permitting (DPP)  
Site Development Division**

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**Permit Packet Includes:**

1. Process Overview
2. Trenching Permit Procedures
3. Permit Application Checklist
4. Trenching Fee Information
5. Trenching Notes
6. Trenching Restoration

**Note:** The DPP Site Development Division Master Application Form is only available as a secure document from the DPP website (see web link below).

**Approval or Permit Required:** To trench (i.e. dig, break, disturb or undermine) any public highway, street, thoroughfare, alley or sidewalk or any other similar public place.

**Contact Information:** City and County of Honolulu  
Department of Planning and Permitting  
Site Development Division  
650 South King Street  
Honolulu, HI 96813

**Website:**

<http://www.honoluludpp.org/Home.aspx>

See Site Engineering and Subdivision Permits: Sewer Connect Permit:

[http://www.honoluludpp.org/Portals/0/pdfs/engineering/dpp\\_mstr.pdf](http://www.honoluludpp.org/Portals/0/pdfs/engineering/dpp_mstr.pdf)

See Trenching Permit Procedures:

<http://www.honoluludpp.org/Portals/0/pdfs/engineering/trchpro.pdf>

See Trenching Application Checklist:

<http://www.honoluludpp.org/Portals/0/pdfs/engineering/1tchk1st.pdf>

See Trenching Notes:

[http://www.honoluludpp.org/Portals/0/pdfs/engineering/Trenching\\_Notes.pdf](http://www.honoluludpp.org/Portals/0/pdfs/engineering/Trenching_Notes.pdf)

See Repaving Streets:

<http://www.honoluludpp.org/Portals/0/pdfs/engineering/trench%20restoration2.pdf>

See Trenching Permit Fees, Bond, and Insurance:

<http://www.honoluludpp.org/Portals/0/pdfs/engineering/TRCHFEE.pdf>

[These forms are downloadable on the Site]

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## Steps

1. Complete and submit the “Site Development Division Master Application Form”, “Trenching Permit Application Checklist” and all additional documents that are noted in the “Trenching Notes”.



2. The application is denied, accepted, or accepted with modification.

**(Timeline and fees not provided)**

Fees	Amount	Maximum
Service Connection	\$13.50	
Repairs to utilities	\$13.50	
Trench for installation of pipelines, underground cables, etc.	For the first 20 lineal feet or any fraction thereof plus \$4.50 for each additional 10 lineal feet or any fraction thereof \$45.00	
(Plus bonds and insurance; see “Trenching Fee Information” document)		
<b>Total Fees:</b>	<b>Varies</b>	<b>Varies</b>