

APPENDIX S-12

Underground Storage Tank (UST) Permit

Hawaii Department of Health (DOH)
Environmental Management Division – Solid and Hazardous Waste Branch

Permit Packet Includes:

1. Process Overview
2. Application for an Underground Storage Tank (UST) Permit
3. Certification of Underground Storage Tank Installation Form
4. Hawaii Administrative Rules, Title 11, Chapter 281
5. UST Notification Form
6. Notice of Intent to Close an UST

Approval or Permit Required: To install and operate an underground storage tank (UST) or tank system.

Contact Information: Solid and Hazardous Waste Branch
Hawai'i Department of Health
919 Ala Moana Boulevard #212
Honolulu, Hawai'i 96814
Phone: (808) 586-4226

Website: <http://health.hawaii.gov/>
<https://eha-cloud.doh.hawaii.gov/epermit/View/default.aspx>

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Steps	Time
1. If there is a change of ownership, the new owner must submit an “Application for Transfer of an Underground Storage Tank Permit” at least 30 days prior to the proposed effective date of the transfer. If there is a change of operator, the owner must submit an “Application for Transfer of an Underground Storage Tank Permit” at least 30 days prior to the proposed effective date of the transfer.	
2. If applying to install and operate a new UST, owner or operator must submit a completed Application for Underground Storage Tank Permit .	
3. Upon receiving all the completed materials for a permit application, the DOH will review permit application and notify applicant within 180 days whether a permit will be granted or not.	180 days from Step #2
4. Once a permit has been approved, applicant will have 1 year to install the UST or tank system. The permit will be issued for a term of five years. If installation is not completed within 1 year of receiving the permit, the permit will be considered to have expired, and the applicant must reapply.	1 year from Step #3
5. The owner or operator must notify the DOH at least 7 days prior to performing the actual installation. The owner or operator must also notify the DOH within 30 days after the installation of the UST. The notification shall be submitted on the Certification of Underground Storage Tank Installation Form .	30 days from Step #4
6. If seeking to renew an existing permit, the owner or operator must submit a renewal application at least 180 days prior to the expiration of existing permit	
Total Time Period:	< 1 Year 7 months

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Fees	Permit	Variance
Permit or Variance Application	\$150	\$200
Application to Modify	\$100	\$150
Application for Renewal	\$50	\$100
Application for Transfer	\$25	NA
Total Fees:	\$25 (minimum)	\$200 (maximum)