

APPENDIX S-29

Use and Occupancy Permit (Lane Use Permit for Construction Work)

Hawaii Department of Transportation (DOT) Highways Division

Permit Packet Includes:

1. Process Overview
2. Hawaii Administrative Rules §19-102 and §19-105

Approval or Permit Required: To perform construction adjacent to and within the highway right-of-way, and/or park on a restricted section of highway under state jurisdiction.

Contact Information: Oahu District Permit Section (or other District Office)
727 Kakoi Street, Honolulu, HI 96819
Phone: 808-831-6712

Website: <http://hidot.hawaii.gov/>
<http://hidot.hawaii.gov/highways/>

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Steps	Time
<p>1. Provide the following information to the Department of Transportation (DOT):</p> <ul style="list-style-type: none"> a. Applicant's Name, Organization, Address, and Telephone Number. b. Location in the highway, from cross road to another. c. Date and Time of construction. d. Certificate of insurance covering the entire work to be done under said permit and for at least the following minimum coverage: <ul style="list-style-type: none"> <u>Bodily Injury or Death:</u> \$100,000 minimum limit, one person \$300,000 minimum limit, each accident <u>Property Damage:</u> \$50,000 minimum limit, each accident e. Non-refundable \$10.00 fee. f. Two (2) set of plans. <p>(Utility plans must adhere to Hawaii Administrative Rules 19-105)</p>	
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<p>2. DOT processes application and issues approval (with conditions) or denial of application.</p>	1-7 days from Item 1

Total Time Period: 7 days

Fees	Amount	Maximum
Filing fees are based on project costs: <ul style="list-style-type: none"> - Schedule I: The fee for a permit to trench for installations such as pipelines, underground cables, and ditches: <ul style="list-style-type: none"> a. For the first 20 lineal feet of trench: \$.50/ lineal foot b. For the balance of the trench: \$.10/ lineal foot - Schedule II: The fee for the permit for all other construction such as for driveways and subdivision road connections: <ul style="list-style-type: none"> a. For the first 20 square yards: \$.50/ square yard b. For the balance of the area: \$.10/ square yard 		
Total Fees:	\$10 (minimum)	N/A