

## ADDENDUM NO. 1

Hawai'i State Energy Office  
Professional Services Solicitation FY24 Annual List  
Solicitation No. HSEO-PS-24-05-01  
May 15, 2023

This Addendum No. 1 includes changes, omissions, and clarifications to Solicitation No. HSEO-PS-24-05-01, as amended (hereinafter referred to as the "Solicitation"). All other terms, provisions, and conditions of the solicitation published on May 1, 2023, shall remain in full force and effect.

The questions and answers are provided below for clarification purposes:

- Q1. Will you accept SF330 submissions instead of DPW120?
- A1. Although the HSEO prefers the DPW 120 form, we will accept the federal SF-330 form in lieu of the State form.
- Q2. Is it required to have Hawaiian diacritical markings for the initial qualifications submittal?
- A2. No.
- Q3. Are screenshots from the DCCA portal verifying a key staff member is licensed acceptable or is an actual copy of their license required with the submittal?
- A3. Screenshots are acceptable for submittals.
- Q4. Can you please provide some insight on the Community Planning category? Does this include master planning or is this planning such as processing an EIS or EA?
- A4. Community Planning, as it relates to HSEO, may include but not be limited to efforts in support of community needs, resources, policies, priorities, plans, programs, and methods of implementation for the efficient and sustainable use of energy.