



## 10-Entry Level Checklist for Green Grocery Stores\*

- 1. **Purchase locally sourced products:** Working with local farmers is a great way to reduce the overall environmental footprint of your business. This not only supports local businesses and the local economy, but also reduces shipping costs and emissions.
- 2. **Conduct regular maintenance and inspection of equipment and check food for spoiled or damaged products before accepting shipment.**
- 3. **Equipment and Appliances:** Purchase and have a procurement policy to purchase ENERGY STAR® equipment and products.
- 4. **Renewable energy:** Incorporate solar or other renewable energy source.
- 5. **Reduce the use of printed material and purchase paper products with at least 30% recycled contents:** Making paper is an economically and environmentally costly process. Purchasing recycled content products is an efficient way to reduce the use of raw materials. Examples: paper towels, toilet paper, office paper. (See Resources - Paper Products).
- 6. **Use environmentally friendly cleaning supplies:** Using green products reduces the amount of chemicals in the workplace. It allows for a healthier and safer work environment for both staff and customers. Examples: hand soap, dish soap, sanitizer, floor cleaners. (See Resources - Cleaning Supplies).
- 7. **Purchase and/or sell eco-friendly and Fair Trade products:** See Fair Trade for more information. Some suppliers may also allow you to return packaging to avoid additional waste.
- 8. **Provide clear sorting for recycling:** Implement policy or signage to increase awareness for reuse and recycling paper, plastic, aluminum, wood pallets, or green waste. Diverting waste supports the creation of recycled products as it avoids using raw materials, while potentially reducing your overall refuse fees. (See Resources - Business Recycling).
- 9. **Use LED Lighting:** Energy efficient lighting can help reduce your energy consumption and utility bill. Hawai'i Energy or KIUC can help you make your business more efficient, with tips, rebates, and direct installation programs. More info and incentives at Hawaii Energy - Lighting and Commercial Programs.
- 10. **Monitor and reduce water usage:** Install low-flow aerators or low-flow pre-rinse spray nozzles to help reduce water usage. Check for leaks regularly to detect and avoid sudden increases in your water usage and bill. Encourage staff to practice water conservation. The Board of Water Supply offers information and tips on water conservation management practices at Conservation – Board of Water Supply.

Business Name	Contact Name	Contact Signature	Date
Email	Address	Phone	

\* Upon confirmation from HGBP, participants may be eligible to receive HGBP recognition certificate and granted usage of logo. Email [dbedt.hgbp@hawaii.gov](mailto:dbedt.hgbp@hawaii.gov) or visit <https://greenbusiness.hawaii.gov/> for more information and links to resources.

## 10-Entry Level Additional Checklist for Grocery Stores

*If any items in the 10-Entry Level Checklist are not applicable to your business, then you can use any of the items on this list as substitutions to reach 10 points. (Subject to verification and acceptance by the HGBP).*

- 1. **Use a Carbon Footprint Calculator:** Provide a scorecard or screenshot of calculation when submitting checklist that includes the name of your business.
- 2. **Energy Monitoring:** Benchmark using ENERGY STAR® Portfolio Manager.
- 3. **Use reclaimed or ‘invasive’ building materials:** Re-purpose reclaimed or invasive wood, such as locally-grown bamboo, albizia, waiawi (strawberry guava), etc.
- 4. **Repair or re-purpose:** Repair or re-purpose appliances, furniture, and furnishings before disposing.
- 5. **Use biodegradable and/or compostable to-go utensils and packaging:** Switching to biodegradable, compostable, and recycled content products are alternatives to plastic and Styrofoam. Avoiding waste all together is a more efficient way to reduce overall expenses and environmental impact. (See Resources - Plastic Alternatives).
- 6. **Charging infrastructure:** Provide charging infrastructure for EVs or E-Bikes or provide information/map on where these facilities are located nearest to the property.
- 7. **Facilitate and encourage sustainable transportation:** (a.) Multi-modal transportation (combination of mass transit, biking, walking, etc.) is available for both staff and customers. Providing information on alternative transportation, such as bus/shuttle schedules and contact information, information on charging stations, and providing information on facilities within walking distance. Provide multi-modal infrastructure such as: bike rack, access to dry and well-lit area to wait for public transportation and shuttle service). And/or (b.) Provide bicycles or work with bike sharing programs. (c.) Facilitate employee carpooling.
- 8. **Support the local community:** (a.) Offer a kama‘āina discount; (b.) or partner with other businesses to offer their products, highlight local artists or businesses by selling their work in your place of business.
- 9. **Donate extra food:** Donate food waste to a food bank, shelter, or food redistribution center, etc. (Also see Resources – Pig Farms).
- 10. **Other Sustainable Practices:**

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